



COUNTY OF LOS ANGELES
OFFICE OF PUBLIC SAFETY

DEPARTMENT OF HUMAN RESOURCES

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500 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012
(213) 974-1302 FAX (213) 620-7141

To Enrich Lives Through Effective and Caring Service

MICHAEL J. HENRY
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MARGARET A. YORK
CHIEF, OFFICE OF PUBLIC SAFETY

April 10, 2007

The Honorable Board of Supervisors
County of Los Angeles
Kenneth Hahn Hall of Administration
500 West Temple Street, Room 383
Los Angeles, CA 90012

Dear Supervisors:

**APPROVAL TO EXTEND TERMS OF SIX EXISTING "AS-NEEDED" AND FOUR
"PROP A" SECURITY AGREEMENTS PENDING COMPLETION OF EVALUATION
PHASE OF SOLICITATION PROCESSES FOR HEALTH SERVICES AND
FACILITIES SERVICES BUREAUS (ALL DISTRICTS) (3 VOTE)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Chief, Office of Public Safety (OPS), to execute Amendments extending Living Wage Ordinance contracts 73688, 73689, and 73492, on a month-to-month basis, through October 31, 2007, pending completion of the evaluation phase of the solicitation process for OPS Health Services Bureau.
2. Authorize the Chief, OPS, to execute an Amendment extending Living Wage Ordinance contract 73685, on a month-to-month basis, through January 31, 2008, pending completion of the evaluation phase of the solicitation process for OPS Facilities Services Bureau.

Administrative Services Bureau
13001 Dahlia Street
Downey, CA 90242-4100
Phone (562) 940-8379
Fax (562) 803-1843

Facilities Services Bureau
B-75 Hall of Records
320 West Temple Street
Los Angeles, CA 90012-3220
Phone (213) 974-9603
Fax (213) 617-2143

Health Services Bureau
13001 Dahlia Street
Downey, CA 90242-4100
Phone (562) 940-8360
Fax (562) 803-0013

Parks Services Bureau
2101 N. Highland Avenue
Bungalow D
Los Angeles, CA 90068-3240
Phone (323) 845-0075
Fax (323) 882-8209

3. Authorize the Chief, OPS, to execute Amendments extending "as-needed" contracts 73340, 73341, 73344, 73773, 73775, and 73776 on a month-to-month basis, through January 31, 2008, pending completion of the evaluation phase of the solicitation process for OPS Facilities Services Bureau.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The OPS Health Services Bureau currently has security service contracts with three (3) security companies (Akal Security, Elite Security Services, and Securitas Security), which are scheduled to expire on April 29, 2007 and July 2, 2007.

The OPS Facilities Services Bureau currently has security service contracts with seven (7) security companies (Elite Security Services, North American, Prudential Security, Top Security Patrol, Securitas Security, Perfect Protective, and Regional Patrol), which are scheduled to expire on April 22, 2007 and April 30, 2007.

BACKGROUND

On March 14, 2006, after unforeseen staffing issues and a number of delays to a previous solicitation process, your Board approved the rejection of all proposals received by OPS on December 16, 2004, for the provision of security guard services at Olive View/UCLA Medical Center and various County facilities. Your Board further extended the terms of six (6) existing "as-needed" security agreements and authorized the re-solicitation for these services, incorporating Auditor-Controller's recommended changes into the new solicitation document and related evaluation instrument.

A new Contract Analyst was hired in July 2006 and began work to restructure the Requests for Proposal (RFP) process at the end of the month. The first of two (2) RFPs to obtain security services was released on September 25, 2006 for OPS Health Services Bureau. A second RFP to obtain security services for OPS, Facilities Services Bureau was released on February 1, 2007. Health Services Bureau proposals were received on November 6, 2006, and are in the final stages of evaluation. Proposals for Facilities Services Bureau were submitted and the evaluation process began on March 16, 2007.

These new RFPs have been well received within the County and among potential vendors and represent a complete reassessment and re-alignment of OPS's solicitation, service delivery, and contract monitoring models.

- By utilizing Service Planning Areas and organizing the solicitations by Bureau, contract management and monitoring have been streamlined to improve organizational effectiveness, enhance service delivery, and ensure fiscal responsibility.

- By incorporating Business Continuity Planning into the proposal and contract requirements, security service delivery to County Priority Programs and Services identified by the Emergency Management Council is assured in the event of a natural or manmade disaster or emergency.
- By drawing on the latest county, state, and federal security service and training guidelines, contract models and "best practices," service efficiency, quality, and responsiveness have become the focus for future security service agreements emphasizing the best possible security services agreement for the County and all other stakeholders.

The solicitation process is improved and close to completion; however, financial review requirements recommended by the Auditor-Controller, along with new procedural and payment requirements from the State Division of Labor Standards Enforcement have impacted the evaluation process timetables for both RFPs.

It has been determined that these processes cannot be completed and submitted to your Board for approval prior to the expiration of the impacted contracts. Current contracts provide security services at (43) Department of Health Services and Department of Public Health locations within Health Services Bureau and approximately (160) Department of Public Social Services, Department of Children and Family Services, Mental Health, and other client departments and locations within Facilities Services Bureau. It is, therefore, respectfully requested that your Board authorize the Chief, OPS, to execute the following month-to-month extensions in order to enable OPS to finalize the current solicitation process:

- Health Services Bureau – 73688 Akal Security and 73689 Elite Security Services, scheduled to expire April 29, 2007; and 73492 Securitas Security, scheduled to expire July 2, 2007. Extension through October 31, 2007.
- Facilities Services Bureau – 73685 Elite Security Services, scheduled to expire April 22, 2007; along with 73340 North American, 73341 Prudential Security, 73344 Top Security Patrol, 73773 Securitas Security, 73775 Perfect Protective and 73776 Regional Patrol, scheduled to expire on April 30, 2007. Extension through January 31, 2008.

It is our intention to submit the new contracts to your Board for approval as soon as the evaluation process is complete, thus these extensions are requested on a month-to-month basis to provide for earlier termination upon approval of new contracts by your Board.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goals of Service Excellence, Organizational Effectiveness, Fiscal Responsibility, and Public Safety. Board approval will allow OPS to provide uninterrupted security services that are responsive to community members and County employees who require services or work at the impacted County locations/facilities.

FISCAL IMPACT/FINANCING

Funding for the agreements is provided by client departments through their security guard services' budgets. All contractors have agreed to extend the Agreements at current contract rates.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

An extension of the ten (10) security service contracts is necessary to allow the current contractors to continue providing security services, while OPS completes the solicitation evaluation process.

Contracts 73685, 73688, 73689, and 73492 are subject to the Living Wage Ordinance and will be amended to comply with Living Wage rate increases as of June 15, 2007.

County Counsel has approved Amendments to the subject agreements as to form.

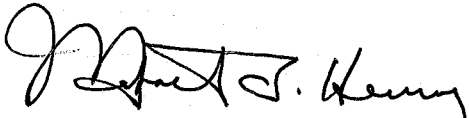
IMPACT ON CURRENT SERVICES (OR PROJECT)

With Board approval, OPS will be able to continue to provide uninterrupted security services to its client departments. There will be no negative impact on any County programs or projects by granting an extension of the Agreements.

CONCLUSION

The Department of Human Resources and OPS will need two (2) copies of the adopted Board's action for contract files and contractor notifications. It is requested that the Executive Office-Clerk of the Board notify OPS at (562) 940-7204 when this document is available.

Respectfully submitted,



MICHAEL J. HENRY
Director, Department of Human Resources

MJH:MAY:PM:do

Attachments

c: County Counsel
Chief Administrative Officer
Auditor-Controller
Affirmative Action Compliance Officer



MARGARET A. YORK
Chief, Office of Public Safety